

HEALTH AND WELLBEING BOARD

WEDNESDAY, 16TH JULY, 2014

PRESENT: Councillor L Mulherin in the Chair

Councillors J Blake, N Buckley, S Golton,
and A Ogilvie

Representatives of the Clinical Commissioning Groups

Dr Andrew Harris – Leeds South and East CCG

Dr Gordon Sinclair – Leeds West CCG

Nigel Gray – Leeds North CCG

Matt Ward – Leeds South and East CCG

Dr Jason Broch – Leeds North CCG

Directors of Leeds City Council

Dr Ian Cameron – Director of Public Health

Sandie Keene – Director of Adult Social Services

Sue Rumbold – Children's Services

Representative of NHS (England)

Elaine Wylie – NHS England

Third Sector Representative

Susie Brown – Zest – Health for Life

Representative of Local Health Watch Organisation

Tanya Matilainen – Healthwatch Leeds

14 Chair's Opening Remarks

The Chair welcomed all present to the meeting, particularly Tanya Matilainen as the new representative for Healthwatch Leeds and the following substitute members: Elaine Wylie (NHS England) and Sue Rumbold, Leeds City Council (Children's Services).

In order to accommodate officers' attendance, the Chair agreed to vary the agenda running order

15 Late Items

The Chair admitted one formal late item of business to the agenda in respect of the "Better Care Fund: Final Sign Off and Submission" (minute 23 refers).

16 Declarations of Disclosable Pecuniary Interests

There were no declarations of interest.

17 Apologies for Absence

Apologies for absence were received from Phil Corrigan (Leeds West CCG), Nigel Richardson (Children's Services), Moira Dumma (NHS England) and Linn Phipps (Healthwatch Leeds)

18 Open Forum

The Chair allowed a period of up to 10 minutes to allow members of the public to make representations on matters within the terms of reference of the Health and Wellbeing Board (HWB). No matters were raised by the public on this occasion

19 Minutes

RESOLVED – That, subject to amendments to minute 7 to correctly reflect the name of the officer presenting the report as “Kath Hillian” and to read “NHS England”, the minutes of the meeting held 18th June 2014 be agreed as a correct record

20 The Leeds Transformation Programme

The Clinical Accountable Officer, Leeds South & East Clinical Commissioning Group, submitted a report providing an update on the development of the Leeds Transformation Programme, particularly the development of the governance structures and programme content.

In presenting the report, Dr Andy Harris highlighted the current position in readiness for delivery of the Transformation Programme in the medium term and provided several example patient case studies identifying the role of the work of the Transformation Board.

During discussions the following matters were considered:

- the availability of pastoral care and the holistic approach to providing support, particularly for young people
- Reference to LCC Health and Adult Social Care Scrutiny Board which had identified young people's mental health as an issue for further scrutiny
- How and where service users access the services/support, having regard to patients' current perspective of care.
- That General Practice could be seen as the first point of access to request support and/or highlight problems with that support
- Comments that GP provision was not currently structured for general enquiries or to issue prescriptions for the social and/or leisure provision which may enhance health services were noted and that further work would be required to enhance GP provision.
- The need to raise the profile of the connectivity of services

Additionally, the Board considered whether the work of the Transformation Board with General Practices could be supported by the work of the Assistant Chief Executive Citizens and Communities through the "Citizens @ Leeds" initiative.

Appendix 1 of the report contained a schedule outlining the Transformation Programme

RESOLVED –

- a) That the progress of the Transformation Programme be noted

- b) That the contents of the discussions giving consideration of the role of the Health & Wellbeing Board in the continued development and delivery of the Transformation Programme be noted.
- c) That in order to secure delivery of the Transformation Programme the Health and Wellbeing Board agree that all partners will continue to work together and support the delivery of the Programme and to consider any potential appropriately with the LCC Citizens@Leeds programme to support the work with General Practices

21 The Implications for Leeds of new legislation a) The Children and Families Act 2014 and b) The Care Act 2014

The Health and Wellbeing Board received two reports on separate legislation, previously identified by the Board as having a significant impact on its efforts to create a sustainable and high quality health and social care system for the citizens of Leeds

Part A – The Children and Families Act 2014: Implications for services in Leeds

The Director of Children's Services submitted a report on the Children and Families Act 2014 which had brought changes to a number of areas including family justice and care and in particular; major changes to legislation affecting children and young people with special educational needs and disabilities (SEND) and their families.

Barbara Newton, Head of Complex Needs, LCC Children's Services, attended the meeting and in presenting the report, highlighted the key issues as being:

- The replacement of Statements of Special Educational Needs and Learning Difficulties Assessments with Education, Health and Care plans and the extension of provision to 25 years
- Drivers for change being the experience of the young person, preparation for adulthood and the life outcomes they could hope to achieve
- The responsibility for Children's Services to maintain and publish a list of all locally available services had prompted consideration of effective commissioning, linked to the introduction of personal budgets and personalisation.

Discussions on the impact of these changes on young people with complex needs highlighted the following matters:

- The important role of parent partnerships
- The need to ensure a joined up and holistic approach to the care and support given to the individual from the various organisations, care and service providers involved.
- Noting that the change to personal budgets for SEN, Adults Social Care and Health Services were all due to come online simultaneously, assurance was sought that administration of the three strands would be synchronised. Confirming the CCG Lead Officer was seen as a key consideration
- The need to support information collectors to ensure the quality and usefulness of data collection and therefore effective service delivery. Integration of infrastructures was identified as key and it was noted that

Children's Services was looking to integrate its ICT and support models with those of Adult Social Care and NHS England.

The following matters for further discussion between partners were identified:

- concern over duplication of processes
- the future template of brokering services
- the appropriate body responsible for care 18-25 years
- identification of the appropriate budget for each service provider
- the role of the Complex Needs Board, the Infomatics Board, Children's Trust Commissioning Board and ICE

In conclusion, the HWB noted suggestions for a city wide discussion on the introduction of personal budgets to be held and for partners to be invited to a Member briefing from EPIC Leeds (the parents forum) later in the year on service users experiences of accessing services

Part B - Care Act (2014)

The Director of Adult Social Services presented a report setting out a summary of the key elements of the Care Act (2014) and the implications of the new burdens and statutory responsibilities for the Leeds HWB.

In presenting the report, Sukhdev Dosanjh, Chief Officer, Social Care Reforms, highlighted how the measures within the Care Act 2014 fit within the delivery plan of the Health and Wellbeing Board, the Children and Families Act and the Better Care Fund. The measures intended to provide person centred care with Wellbeing as a central focus and included a duty for local authorities to provide an assessment of care alongside the expectation of integration of services with all local health partners for an individual.

In response, the Care Act Programme Board had been established to consider key issues including funding, workforce implications, carers, communication and integration with existing Health and Wellbeing practices.

Whilst welcoming the dynamics of the Act, discussions focused on the following matters:

- Carers' eligibility and the possible impact of funding on Leeds, having regard to the number of carers in Leeds, the amount earmarked for implementation by central government and the amount available through the Better Care Fund
- The impact of the changes to funding arrangements planned for 2016 when the local authority will become responsible for assessing the needs of those individuals who were responsible for funding their own care
- The inherent social challenge embodied in the Act. The HWB acknowledged the advantage of all carers to be encouraged to come under the local authority's umbrella and for the third sector to get involved to create a bigger network of support

Additionally the Board recognised the links to the previous discussions on the need to develop information systems and integrate service provision, to focus on prevention services and the need to clarify the line between services provided by NHS England and Adult Social Care

RESOLVED -

PART A - The Children and Families Act 2014: Implications for services in Leeds

- a) That the role and responsibilities of partners in the implementation of the SEND reforms be noted;
- b) That the contents of the discussions giving consideration to how the Joint Strategic Needs Assessment can include the needs of young people with SEND and their families; and link this to the vision and strategy for joint commissioning and integration for these service users be noted for action through the Children's Trust Board.
- c) That support be given to consideration of the development of a longer term infrastructure to improve the experience of families (including improved information sharing and linkage of children's record keeping across agencies ideally to create a "single view" of the child) potentially aligned to the Leeds Care Record partners. The Board supports the move towards knowledge sharing and integration whilst remaining mindful of information quality; notes the role of the Infomatics Board; and the work underway to provide training on information collection
- d) That the contents of the discussions giving consideration to how the Health and Wellbeing Board might be able to influence the requirements for workforce development and the opportunities for greater integration be noted for action via the city wide workforce sub group
- e) That the Draft Department of Health guidance on Health and Wellbeing Boards and Children with Complex needs (attached as Appendix of the submitted report), be noted and officers be authorised to respond to the consultation on behalf of the Board, following liaison with the Chair.

PART B - Care Act (2014)

- a) That the provisions of the Care Act (2014) and their contribution to the priorities set out in the Joint Health and Wellbeing Strategy and the creation of a high quality sustainable health and social care system in Leeds be noted
- b) That the progress made to date in preparing for the reforms be noted
- c) That the assurance received that clear plans are in place to implement the duties of the Act across the Health and Wellbeing Partnership and the intention to present a report on relevant milestones to a future meeting; be noted
- d) That the fact that the Act will be required to be implemented at a time of unprecedented financial challenge be noted
- e) That the initial Equality Screening and the requirement for an Equality Impact Assessment be noted.
- f) That the intention for further progress updates to be presented to the Health and Wellbeing Board, as and when there are clear implications for the Health Partnership in Leeds, be noted. Additionally the HWB

agreed that partners would be involved in the implementation of the changes

22 Delivering the Joint Health and Wellbeing Strategy

The Chief Officer, Health Partnerships, submitted a report for the Boards information providing an update on the current work being undertaken to deliver the Leeds Joint Health and Wellbeing Strategy 2013-15 and information on the current position of the 22 indicators within the Strategy

Appended to the report was a copy of the document "Leeds Health and Wellbeing Board - Delivering the Strategy".

In receiving the update, the Board considered the schedule "Children and Young People's Plan Key Indicator Dashboard - City Level April 2014". Discussion centred upon the questions asked of the respondents and the issue of children's mental health.

RESOLVED - That the contents of the report and the discussions be noted

23 LATE ITEM OF BUSINESS: Better Care Fund: Final Sign Off and Submission

The Board received the joint report of the Deputy Director, Commissioning (Adult Social Care) and the Chief Operating Officer (South & East Clinical Commissioning Group) on the updated Better Care Fund submission.

The tight timescales for preparation and submission of the documents were highlighted within the report - as Leeds had received notification on 30 June 2014 of its nomination as one of 14 potential "exemplar" areas for the BCF with a deadline for submission of 9 July 2014. Accordingly, the Board had received and approved a copy of the documentation on 9th July 2014 in readiness for submission the same day and the revised BCF templates as submitted were presented to the meeting for formal consideration

The Board noted that a response to the submission was awaited and extended its thanks to all officers who worked on the submission.

RESOLVED -

- a) To note that Leeds was selected as one of 14 "fast tracked" areas on the strength of the BCF submission of 4 April
- b) That the revised BCF templates (attached as an appendix to this report) which the Board approved via email on 9 July given the tight national timescales be formally noted.
- c) To note that a national announcement on which of the 14 areas to be selected as "exemplars" is forthcoming. A date for the announcement and implications for Leeds should the city be selected are not yet known.
- d) To note that it was announced nationally on 11 July that arrangements for pay-for-performance element of the fund are currently being finalised and this may result in revised guidance / templates for local areas to complete.

24 Any Other Business

Minutes approved at the meeting
held on Wednesday, 22nd October, 2014

The Chair reported that following consultation with HWB members at the recent stocktake, and subsequent discussion at full Council, letters will be sent to Leeds Teaching Hospitals, Leeds Community Healthcare and Leeds and York Partnership Foundation Trust, inviting them to nominate a representative to join the Health and Wellbeing Board from October

25 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Wednesday 22nd October 2014 at 1:30 pm. This meeting to be held at (with a pre-meeting for Board members at 1:00 pm)